



CALLING ALL VENDORS 2018 FULTON STREET FAIR

*The Fulton Street Fair & the Callaway County community welcome your participation in the
Fulton Street Fair, June 22-23, 2018.*

STREET FAIR LOCATION: The Brick District – Court Street; Fulton, MO 65251
FAIR DATE: June
ESTIMATED ATTENDANCE: 8,000-10,000
MAILING ADDRESS: Fulton Street Fair - PO Box 341; Fulton, MO 65251
STREET FAIR WEBSITE: www.fultonstreetfair.com
VENDOR E-MAIL ADDRESS: fsfvendors@yahoo.com
SPACE SIZES: All spaces are 10'x10'.

HOURS OF OPERATION, SETUP AND TEARDOWN:

Setup: Friday, June 22, 9:00 AM to 1:00 PM (all vehicles must be clear of event area by 11:30am)
Street Fair Hours: Friday, June 22, 3:00 PM to 11:00 PM and Saturday June 23, 10:00 AM to 11:00 PM
Teardown: Saturday, June 23, may begin at 9:00 PM but no vehicles allowed until 11:00pm

Booth Size: All booths are sized 10'x10'. More than one booth space may be purchased. All booths have access to 20amp circuit (one receptacle) within 75 feet of booth space. Booths will be placed on a first-come, first-accepted basis. The FSF grounds committee reserves the right to place vendors, as we deem necessary.

Set up: Booth set up begins at 9:00am, Friday, June 22nd.

Street Fair Hours of Operation: Fri., June 22nd, 3:00pm-11:00pm & Sat., June 23rd, 10:00am-11:00pm. Booths must remain intact until Saturday when the festival concludes. Vendors may walk booth components out of the area, but no vehicles will be allowed in until the festival concludes. Vendors are responsible for their own tables, chairs, coverings, electrical cords, etc. Tent must be secured without impeding fire lanes.

Vendor Acceptance: If you are a first time applicant, please send a photo of your booth/merchandise to ensure proper placement of your booth. Previous vendors just need to submit application for review. Once a vendor is accepted, there will be no refunds for any reason. **Your canceled check is your receipt of acceptance, you will receive an informational email or letter about a month prior to the event.** We accept all types of arts, crafts and merchandise, this is not a juried event, however due to space limitations, duplicate crafts and the best interest of all craft participants, the Street Fair reserves the right to return the vendor's check, pictures and application. Parking spaces are limited and awarded in the order applications were received.

Contact Information: Dawn Smith & Jennell Austin, FSF Vendor Coordinators. 816-830-6268, 573-310-1233, or fsfvendors@yahoo.com. It may take 2-3 days for a return phone call. **Email is best.** For general fair info visit our website at www.fultonstreetfair.com

- Due to limitations on available space, the Fulton Street Fair cannot guarantee booth space for all applicants. Priority for booth space and parking will be given on a first-come-first-served basis. Parking spaces will be assigned until all reserved spaces are filled. Booth numbers and Parking spaces will be assigned upon receipt of application. Applications will be accepted until space is full. This generally occurs before June 1st.
- Full refunds will be made if your application is not accepted. Once a vendor is accepted, there will be no refunds for any reason including inclement weather.
- All booths must remain in place and be occupied during the total operating hours of the Street Fair unless approved by Vendor Coordinator.
- All exhibitors are responsible for the removal of all equipment and debris from their booth before leaving the Street Fair site on Saturday evening.
- Booth displays and materials distributed must be judged appropriate by the Street Fair Committee and the Right-to-refuse any vendor is at the sole discretion of the Committee.
- All activity of your booth must be conducted within the space limitations of your booth. Distribution of literature must take place within your booth space. No literature may be distributed on the premises without paid walking merchant fee.
- No signage or displays may protrude beyond actual space rented.
- Vendors who disturb the peace of attendees or other vendors may be evicted without a refund.



2018 APPLICATION FOR VENDOR SPACE

VENDOR DATA: FOR PUBLIC USE. *The Street Fair may post this data for use in Street Fair publicity material.*

_____ Returning Vendor _____ New Vendor (must submit a photo of your booth or items)

NAME OF BUSINESS or GROUP: _____

MAILING ADDRESS: _____

PHONE: _____ EMAIL: _____

List items for sale or literature/items for distribution at your booth: _____

CONTACT PERSON: This data will **not** be publicized, but used for contact during the event June 22-23, 2018.

CONTACT NAME: _____

MOBILE PHONE: _____ The Fulton Street Fair will utilize this number by text or call for any public or weather emergency notices from June 22nd 9am until area is cleared June 23rd.

FEES: Each 10' x 10' SPACE @ \$75.00: _____ # of spaces requested

Walking Merchant @ \$50.00 _____

Walking vendors may distribute pre-approved, non-food items in the FSF area, but won't be assigned a booth space
Walking vendors must be present for at least 4 hours of each day, and may not conduct windshield flyer campaigns.

Total Enclosed: _____ *Full Payment must accompany application & new vendors must submit at least one photo.*

PARKING: I need parking for: ___ one vehicle ___ one vehicle w/ trailer *Spaces will be assigned until all reserved spaces are filled.*

VENDOR RULES:

- Fulton Street Fair (FSF) is a not-for-profit, all volunteer organization. The Fulton Street Fair Committee, its members and participating merchants and entities are not responsible for any injury, loss, or legal action that may arise or come to the exhibitor or his/her agent or his/her goods or property while under this agreement. The FSF does not provide individual insurance. Vendors waive all claims for personal injury, damages to persons or property, including but not limited to medical expenses, cost, suits, fees, etc.
- I understand the **following merchandise may not be displayed or sold:** No fireworks, noise poppers, stink bombs or fragrance bombs, aerosol spray toys (i.e. Silly String or hair dye), weapons, firearms, lewd/profane/drug logo merchandise, confederate flags or logos, "stars and bars," projectile launching toys, stickers, bumper stickers, or any adhesive materials. Samples of food products may be given out at booths with consent of Vendor Coordinator, but may be subject to food handling/health inspection. No foods (besides approved samples) or beverages can be given out to the public from a vendor booth.
- All copyrighted or trademarked items must be properly licensed.
- Animals must remain in the 10x10 booth space, except for service animals.
- No outside alcohol may be brought in.
- Vendors are responsible for the collection and paying of Missouri sales tax.

I have read the VENDOR RULES, agree to abide by them, and pledge my cooperation with the Fulton Street Fair Committee.

Signature: _____ Date: _____

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